

**Ord Township Library
Board Minutes
January 22, 2025**

Call to Order: President Lu Lansman called the meeting to order at 5:28 p.m. Present were trustees: Steve Klimek, Deb Hansen, Jill Lane, Courtney Welniak and Kristi Hagstrom - Library Director.

Lu referenced that the Open Meetings Act is posted in its entirety in a three ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Steve to accept the agenda. Seconded by Courtney. All ayes, motion carried.

Approval of Minutes: Approval of November 2024 meeting minutes as presented. Moved by Jill, seconded by Deb. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for December month end stands at \$14,306.23. In addition, the board reviewed a six month cash comparison to the previous year. Acceptance of the financial report was moved by Courtney and seconded by Jill. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Ord Cares – The second Ord Cares meeting is schedule for Sunday, January 26th at 7:00 pm to be held at the Ord Quiz. The three organizations that will be voted upon are The Ord Food Pantry, VCHS Child Development Committee and Ord Youth Wrestling.

Inventory – Penny and Ann have started the yearly process of inventory for the entire building. Each item with a bar code will need to be scanned to determine what is missing from our collection.

Computers – The Windows operating system will be obsolete on both the card catalog computer and the front desk check out computer. We will need to purchase two new replacement computers and one or two replacement public access computers. Jill moved and Steve seconded the motion to purchase those computers from Nate Mollring. Steve seconded the motion. All ayes. Motion carried. Kristi will request funds to pay for the computers from the OTL Foundation via the James Foundation Grant.

Teen Advisory Board – Tresia hosted a teen advisory board meeting last week and was thrilled with the attendance. The group was very energetic and wants to help with book recommendations for their age group, host a variety of fun events and will help with decorating for Summer Reading Program.

Programs – Kristi reviewed all upcoming programs with the board which includes, our first Any Book Book Club, our first Read, Rhythm and Rhyme, Soup's On and Rice Bowls with Nebraska Extension, our annual Escape Room, and our always popular after school activities with Mr. C, Mrs. Koelling and new in January, Crafternoons.

Bibliostat Report – The official documentation of all our statistics have been entered in the annual bibliostat report. This is the report that compares our information at a federal level to all other libraries. It will also be the comparison tool the Nebraska Library Commission uses to determine our accreditation status for the next five years.

2025 is OTL Accreditation Year – This is the year long process that we will undergo to complete a strategic plan for our library by October. At our next meeting we will review the survey questions from the previous strategic plan.

Director's Report – Kristi presented the monthly director's report and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Deb moved and Courtney seconded the motion to approve bills for January. All ayes. Motion carried.

Next Meeting: Our next meeting is scheduled for Tuesday, February 18th @ 5:30 pm.

Adjournment: Deb moved to adjourn at 6:18 pm. Courtney seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary