

**Ord Township Library
Board Minutes
January 16, 2024**

Call to Order: President Lu Lansman called the meeting to order at 5:30 p.m. Present were trustees: Steve Klimek, Deb Hansen and Kristi Hagstrom, Library Director. Emily Reilly and Jill Lane was absent.

Lu made notice that the Open Meetings Act is posted on the south wall of the basement.

Approval of Agenda: Moved by Steve to accept the agenda. Seconded by Deb. All ayes, motion carried.

Approval of Minutes: Approval of November meeting minutes as presented. Moved by Deb, seconded by Steve. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for December month end stands at \$14,586.31. An additional six month comparison document was provided for review. Acceptance of the financial report was moved by Deb and seconded by Steve. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Bids for Internet Fiber to the Building – After a three month process, two bids were received to provide fiber to the building. After Erate discounts, the monthly bill still would have been between \$400 and \$500 out of pocket. After talking it over with staff at the Library Commission it was determined that the library already received more than adequate speed on our current service and they would recommend that we not proceed with accepting any of the bids for fiber at this time.

Technology Plan Review – Kristi presented the working list of all technology in the building and the newest version of the library's technology plan for review. With no changes proposed, the plan will be voted upon at the next board meeting.

Make Christmas Happen – Heather Sikyta started the process of establishing Make Christmas Happen as a 501(c)3. After we receive a new federal tax identification number, we will open a new account at First National Bank. Kristi enrolled MCH in The Big Give for this coming March.

New Business

Past and Upcoming Adult and Children's Events – Kristi reviewed all events with the board. These events include movie matinees; Twelve Days before Vacation; Holiday Garland Class, A book signing; NRD Tree Program and Paint Paradise. Events are still being planned for February but will include an Escape Room; Essential Oils class; finger crocheting; book folding and children's programs resumed with Mr. C and Mrs. Koelling; Legos, girls STEM; Art and Treats with Tresia.

February is Love YOUR Library Plans – Along with the Escape Room, we will have mini painting projects for adults, and various sign ups for fun treats. In addition, we have fun activities planned for kids on Fridays.

Director's Report – The monthly report was given and will be placed on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Steve moved and Deb seconded the motion to approve bills for January. All ayes. Motion carried.

Next Meeting: The next meeting will be on February 20th at 5:30.

Adjournment: Meeting adjourned at 6:10 pm

Emily Reilly, Secretary